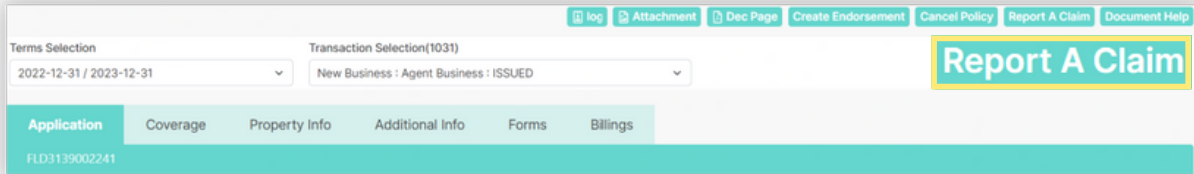
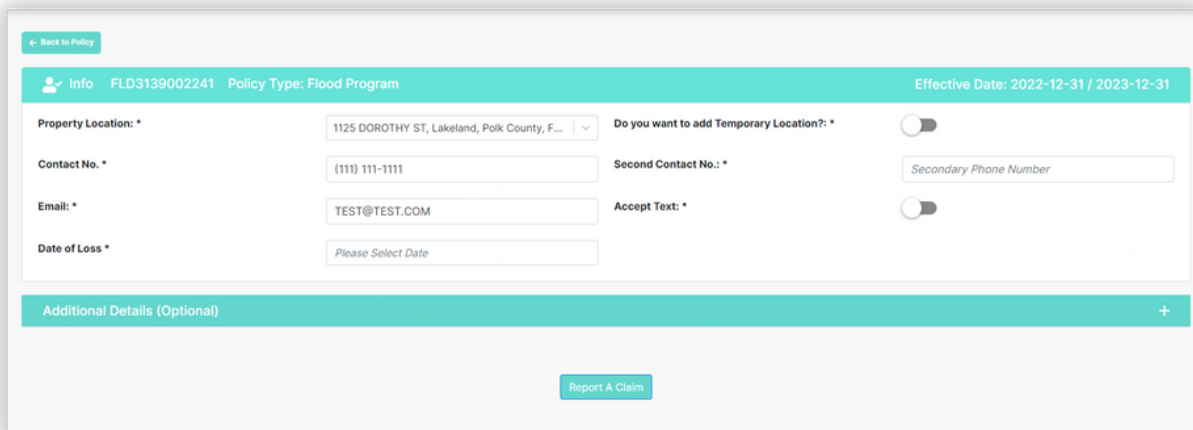


# CREATE A CLAIM

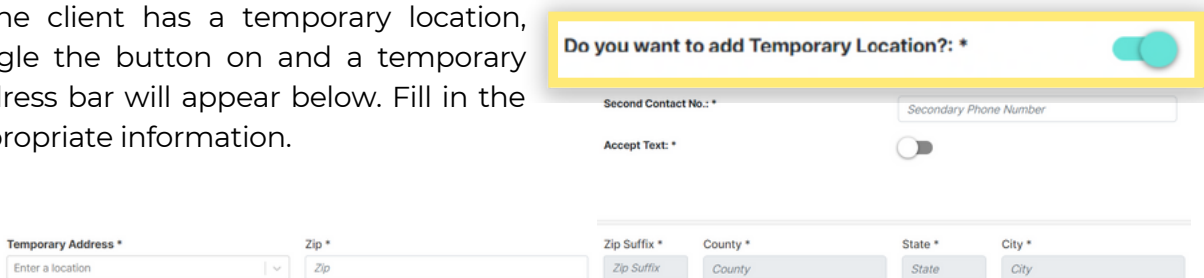
After signing into the agent portal and navigating to the Policy, start a claim by clicking the Report A Claim button in the top right corner of the Policy.



A new window will appear; please provide ALL the information using the required fields.



If the client has a temporary location, toggle the button on and a temporary address bar will appear below. Fill in the appropriate information.



Click the Additional Details Bar to expand the section and enter details about the claim.

Temporary Address *	Zip *	Zip Suffix *	County *	State *	City *
Fifty Seventh Street Media	33614	3295	US	FL	Tampa

Additional Details (Optional) +

**Additional Details (Optional)** +

Additional Details (Optional) -

Claim Type: Select... Type of Loss: Select...  
Service Rep: Select... Catastrophe Loss:   
Event Name: Select...

When Did the loss occur?: 11/04/2022 How did the loss Occur?: Select...  
Which areas are damaged?: Select... Does the applicant or applicant's spouse live in this building more than 80% of the year? \*  Yes  No  
How much water is in the building?  ft  in  I do not know  
How long has the water remained inside the building?  Days  Hours  I do not know  
Have you been allowed back into the property?  Yes  No  
\*Please keep samples of damaged items that are being removed (i.e. Flooring, Carpeting, Base boards, etc.). Take photos before throwing anything away and take photos of appliance serial number before removing. Start clean up as soon as possible .  
Is the Civil Authority allowing anyone other than property owners into the property?  Yes  No  I do not know  
Is this a residence?  Yes  No  
Is there a public adjuster involved?  Yes  No  
Is the following Mortgagee information correct and up-to-date?  Yes  No

**Mortgagees Information**

TYPE	MORTGAGEES NAME	MORTGAGEES ADDRESS	LOAN#
There is no data to display			

Once complete, click the Report A Claim button at the bottom of the page.



After submitting the claim, the page will return to the policy page with an indication that the claim has been reported as shown.

log Attachment Dec Page Create Endorsement Cancel Policy Report A Claim Document Help

Claim is under review please [click here to view](#)

Terms 2022 **Claim is under review please** [click here to view](#)

Application Coverage Property Info Additional Info Forms Billings

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