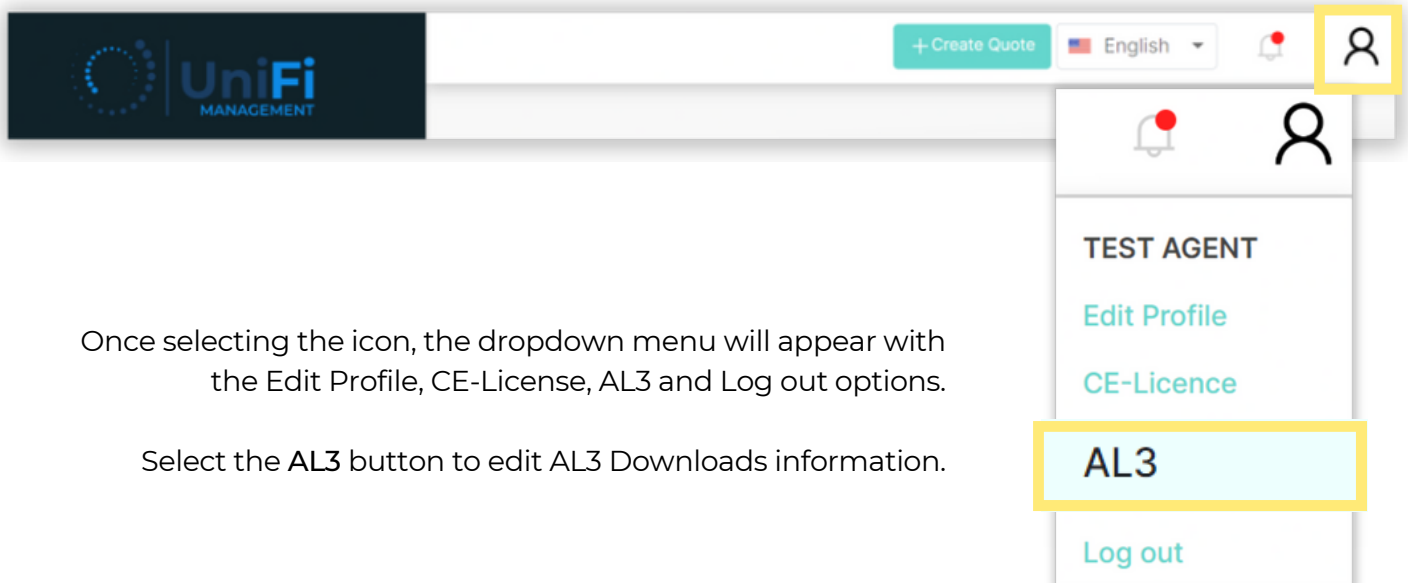


# AL3 DOWNLOADS

After signing into the agent portal, find the agent profile icon in the top right corner of the page.



Once selecting the icon, the dropdown menu will appear with the Edit Profile, CE-Licence, AL3 and Log out options.

Select the AL3 button to edit AL3 Downloads information.

Once selected, the page will update with the AL3 Downloads Flood and Commission sections. Select the + sign to expand the corresponding section and make updates.

Once expanded, enter the fields starting with Ivans Account and Ivans User ID.

IVANS Informations

Ivans Account: WXYZ Ivans User ID: ABC123

Management

AL3 System: Agency Advantage Version: 2021 Policy Format: Standard Format 12-12345...

Suspended Download:  Initial Download:  Renewal:  Rollover:

Contract: 2586000001 Header Sequence: Record Sequence:

Originating Address: Destination Address: IBM123456789 From: 08/31/2022

Management

Name: Test Agent Email: testagent@nationalfloodservices.com Phone: (866)796-7582

Submit

Fields include drop down menus, toggles and alphanumeric textboxes.

AL3 System: Agency Advantage Version: 2021 Policy Format: Standard Format 12-12345...

Agency Advantage  
Agency Manager  
Agency Matrix  
Agency Pro  
Agency Systems  
AMS (excluding AFW)  
Applied

Standard Format 12-12345678-xxxx  
Suppress Dashes 1212345678xxxx  
Suppress Year 12-12345678  
Suppress Dashes and Year 1212345678

After selecting the Submit button, you will be asked to confirm the information entered is correct. A confirmation message will appear.

**AL3 Downloads**

\*By pressing the submit button you are digitally signing the AL3 Download Request, ensuring the information is correct

Submit Cancel

**Saved!**

OK