Date:

Policy Number:

Insured Name:

Property Address:

REDUCE COVERAGE MID-TERM

Reductions or deletions of coverage are not allowed mid-term unless the value of the structure has been reduced or the contents have been removed from the property. If this is the case, please provide the following information:

Property value Reduced – Appraisal or cost estimator done within the last 3 years showing the correct value, along with the agent and insured signatures.

Contents removed – An agent and insured signed statement that the contents have been removed from the property, including the date of removal.

If the policy is in the name of a business, please provide the title of the person signing on behalf of the business.

Requested Building Coverage: ______

Requested Contents Coverage: _____

Insured Signature:_____

Title (if signing on behalf of a business): ______

Agent Signature:		Date:
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