

Flood Insurance Processing Center  
PO Box 2057  
Kalispell MT 59903  
Phone: 800-637-3846

Date: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Insured Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

**ELEVATION CERT INDICATES SUBGRADE FOUNDATION**

According to the elevation certificate (EC) for the property listed above, the lowest floor elevation (LFE) is below the lowest ground on all sides of the building, indicating a sub-grade foundation. However, we also have information that reflects the LFE is not below ground, indicating a foundation other than a basement or sub-grade crawlspace.

Please clarify this conflicting information by indicating the appropriate selection below.

\_\_\_\_ The information on the EC accurately represents the foundation as sub-grade.

\_\_\_\_ The information on the EC is incorrect and attached is a revised EC verifying there is not a sub-grade area.

\_\_\_\_ The information on the EC is incorrect and I am unable to obtain a revised EC. My detailed explanation of the discrepancy in the foundation is as follows:

\_\_\_\_\_  
\_\_\_\_\_

Agent Signature: \_\_\_\_\_ Date: \_\_\_\_\_